

★ OPPORTUNITIES, INC. IS HIRING ★

ENERGY ASSISTANCE TECHNICIAN



Community Impact • Energy Support • Flexible Schedule

NOW OPEN: August 17-August 28, 2026, at 4:00 p.m., or until filled

\$19.00/hour • Full Benefits • Full-Time or Part-Time

Make a meaningful impact: help local households access essential energy assistance resources. This role is a great fit for someone organized, compassionate, accurate with data, and ready to support families in need.

WHAT YOU'LL DO

- Assist clients with intake, eligibility, and accurate records.
- Send LIEAP and Energy Share applications to prospective clients.
- Provide referrals to community programs and services.
- Contact Energy Share Committee members about application decisions.
- Promote the agency's mission and commitment to social and economic justice.

WHAT WE'RE LOOKING FOR

- High school graduate-level skills plus four years of related experience.
- Customer service, interviewing, counseling, or community support experience.
- Strong communication, computer, and data entry skills.
- Knowledge of community agencies, programs, and services.
- Ability to work effectively with people from various backgrounds.
- Valid Montana Driver's License, required insurance, good driving record, and reliable transportation.

WHY JOIN US?

Join a mission-driven team making a practical difference for community members who need essential energy support.

 **Apply Now Application** required. Request a complete job description by emailing hr@gfoppinc.org, calling 406-761-0310, or visiting 1100 1st Ave N., Great Falls, MT 59401. Apply by 4:00 p.m., August 28, 2026. • Email PDF applications to hr@gfoppinc.org • Mail: Opportunities, Inc., PO Box 2289, Great Falls, MT 59403; Attn: HR Department. EOE M/F.

APPLY TODAY!