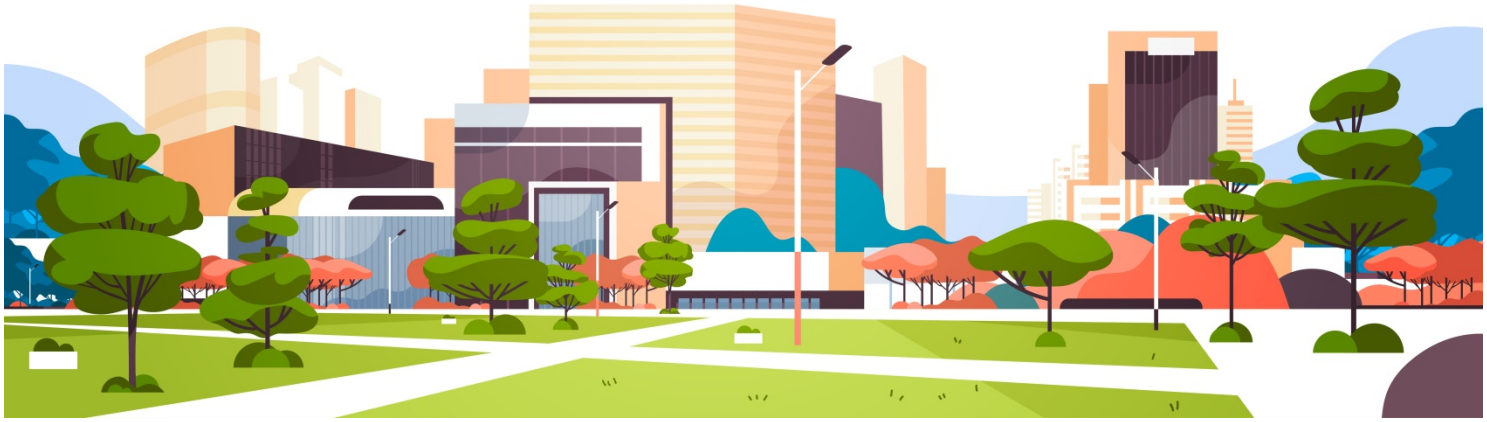

Opportunities, Inc.

Hiring Now!

JOB OPENING ANNOUNCEMENT
STAFF/PUBLIC

Accepting Applications February 12-25, 2021 (closes 9 a.m. on 25th)

Family Service Worker

$17.17 – $18.77 per hour + Full Benefits

(First Year: 15 days annual leave; 12 days sick leave; 9 holidays, Health, Dental, Retirement, Vision, etc.)

Responsibilities include assisting clients to achieve self-sufficiency and higher standard of living through intervention, coupled with coordinated and effective assessment, training, education, supportive services, and multi-resource utilization. Explore and identify housing and/or employment barriers with applicants; develop housing and/or employment plans; counsel clients regarding recommended solutions to housing and/or employment barriers and suggested supportive services. Provide extended assessments, job evaluations, training preparation for post-program employment. Will be expected to become completely familiar with the Agency's mission and philosophy, and fully participate in promoting the accomplishments of the Agency's goals and objectives. Must be an advocate for the low and fixed income, and promote social and economic justice.

Qualifications: Two (2) years of formal education and or five (5) years' experience in a related field; prefer a Bachelor's Degree in Social Services, Family or Vocational Counseling or other human service field. Must have experience in completing assessments, individual support plans and work outside in cold temperatures. Knowledge of community resources and supports is necessary. Proficient in data entry and technology is necessary. Valid Montana driver's license and insurable driving record and liability insurance are required. No prior conviction of physical or sexual abuse of children is required.

An Opportunities, Inc. Employment Application must be completed for consideration. You may request a complete job description by emailing hr@gfoppinc.org or calling 406-761-0310, or stop by 905 1st Ave N. (ring the buzzer) Great Falls, MT 59401. Applications accepted until 9:00 a.m., February 25, 2021. "EOE"M/F" Applications may be faxed to (406) 454-8262. Scanned PDF applications may be emailed to hr@gfoppinc.org or you may mail applications to Opportunities, Inc., PO Box 2289, Great Falls, MT, 59403; Attention: HR Department.

This job opening announcement shall remain open for a period of ten days, beginning from the first date of external recruitment, including weekends and holidays. If we are unable to find the right candidate after this initial period we will re-open until filled.